

2010–2011 DHP Grant Project Budget Category & Narrative Form - Code 20

Institution Name:	
Project Title:	

Equipment: Code 20

Table:

Description of Item	Quantity	Unit Cost	Expenditure (Equipment)
Total Expenditure (transfer sum to FS-20, Budget Summary Form)			\$

Narrative:

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EQUIPMENT: Code 20

Instructions

Table

Briefly describe the item to be purchased and specify quantity, unit cost, and total expenditure. Use only whole dollar amounts.

Narrative

Describe how this equipment will be used to directly support project activities and outcomes. Applicants requesting such equipment must demonstrate that it is critical to the project and will be used on an ongoing and continuing basis to support the project, even after the end of the grant funding.

Notes

Requests for computer hardware are not encouraged unless the equipment is essential to the project; will be used exclusively for the project; and will be used to continue the project function after the grant period.

Do not include equipment expenditures as part of the direct cost base in the calculation of indirect cost.

Eligible Expenditures

Equipment essential for the project

Equipment with a unit cost of \$5,000 or more

Ineligible Expenses

Office furniture and photocopiers

Do not include software, regardless of cost, in this budget code. Itemize all software expenses under Supplies and Materials (Code 45).

Equipment with a unit cost under \$5,000 should be accounted for in Supplies and Materials (Code 45).

Purchase of motor vehicles