

**LARRY J. HACKMAN RESEARCH SEMINAR
FOR PUBLIC HISTORIANS September 17-19, 2008**

APPLICATION

Eligibility. Any officially appointed public historian (including town, village, county, city, borough and community historians) may apply. Historians must include a confirming letter from the appointing authority with the application. Preference will be given to those who have never conducted research at the State Archives. (Historians with more extensive research experience may apply to the Larry J. Hackman Research Residency Program.) It is hoped that attendees will represent a variety of communities from around New York State, each conducting research in a distinct topic of state or local history. **All research must be supported by historical government records held by the New York State Archives in Albany.**

Requirements. Applicants must declare a product they will create as a result of their research. This product may be a publication, a lecture at an historical society, community history web pages, a finding aid to local history sources, a workshop or presentation on a specific topic of local interest, or a newsletter article. **Applications lacking a clear explanation of an expected product will not be considered.**

PLEASE PROVIDE THE FOLLOWING DATA AND RESPONSES (attach sheets as needed):

NAME: _____

MUNICIPALITY: _____ COUNTY: _____

PERFERRED MAILING ADDRESS: HOME ADDRESS BUSINESS ADDRESS

DAYTIME PHONE: _____ EVENING PHONE: _____

EMAIL: _____

1. For which jurisdiction are you appointed historian? Submit a letter of reference from your appointing authority (on official letterhead). Additional reference letters are optional.

2. Have you conducted research at the New York State Archives? If so, when? What records did you consult?

3. Have you previously used original archival records? If so, what records were used, and at what repository?

4. Provide a very brief (up to 150 words) description of your intended research project at the Archives (this may be part of a larger project).

5. State clearly the expected product of your research at the State Archives.

(over)

6. List three or more records series (series number, short title, date span) in the New York State Archives that you would use in your research. You may consult the online catalog at www.archives.nysed.gov or the published *Guide to Records in the New York State Archives* (1993).

7. Complete the Estimated Budget that follows.

ESTIMATED BUDGET FOR HACKMAN SEMINAR ATTENDANCE

BUDGET ITEM	RATE/DETAILS	TOTAL
Mileage (1 round-trip to/from Albany)	_____miles @ 44.5¢	
Tolls		
Train fare -from: _____ -to: _____	___1_ round trip @ \$_____	
Local transportation (bus fare \$1.00 per trip)	_____ round trip(s) @ \$_____	
Parking	_____ visit(s) @ \$9.00	
TOTAL AMOUNT REQUESTED:		

SIGNATURE: _____ **DATE:** _____

Send completed application via regular U.S. mail to: **Archives Partnership Trust, Cultural Education Center Suite 9C49, Albany, NY 12230.**

Postmark deadline is JULY 1, 2008.

Awarding of Funds. The APT will notify successful applicants by letter in early August 2007. Successful applicants must return a signed letter of acceptance to the APT. Award payments are disbursed upon completion of the seminar and submission of a completed payment voucher (with receipts for reimbursable travel expenses) and a final report and evaluation. As with the Hackman Research Residency program, the APT maintains a record of all awards and publicizes them.