

DHP Grant Project Application Narrative Form

Institution Name:	Grant Year: 20 -20
Project Title:	
Project Type:	Topical Priority:

Use this form to complete sections I - IV below. Refer to the Guidelines, pages 19-25, for Application Narrative Form specifications, page limits, and instructions.

I. Project Description <i>[maximum 30 points]</i>
<p>a. Description of Records: Provide information about the records and describe their significance according to the Project Type of your proposal. <i>[10 points]</i></p> <p>b. Topical Priority: Make the case that your project fits within one (and only one) of the topical priorities. <i>[Priority Level One: up to 15 points, Priority Level Two: up to 10 points]</i></p> <p>c. Need for Project: Explain the need for the project and why funding from DHP at this time is essential to its accomplishment <i>[5 points]</i></p>

Narrative:

II. Outcomes and Evaluation <i>[maximum 10 points]</i>
<p>a. Project Outcome Statements: Clearly and concisely articulate all four outcome statements required for your Project Type: Documentation use Outcomes 1, 2, 3, 4; Arrangement & Description use Outcomes 1, 2, 5, 6 (see pages 38-40 for examples.)</p> <p>b. Evaluation: Explain the methods you will use to evaluate each of the four predicted outcomes.</p>

Narrative:

III. Project Implementation <i>[maximum 25 point]</i>
<p>a. Plan of Work: Describe the work that will be undertaken to accomplish project outcomes on time and with the personnel and other resources available. <i>[15 points]</i></p> <p>b. Key Project Personnel: Provide requisite information for all Key Personnel including qualifications and the roles each would play. <i>(10 points)</i></p>

Narrative:

IV. Organizational Capacity <i>[maximum 10 points]</i>
<p>a. Organizational Capacity: Provide requisite information for your organization and for the project's repository.</p>

Narrative: