

REC-10 (04/05)	NEW YORK STATE EDUCATION DEPARTMENT NEW YORK STATE ARCHIVES GOVERNMENT RECORDS SERVICES	METHOD OF DELIVERY KEY: 1. Interagency Mail 2. Messenger/Courier 3. U.S. Mail 4. Agency will pick up 5. SRC will deliver 6. Other (specify)
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RECORDS WITHDRAWAL AUTHORIZATION <i>(To withdraw records that will NOT be returned)</i>

TO: STATE RECORDS CENTER BUILDING 21 THE GOVERNOR W. AVERELL HARRIMAN STATE OFFICE BUILDING CAMPUS ALBANY, NEW YORK 12226
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TRANSFER LIST NUMBER	WITHDRAWAL DATE
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RECORDS TO BE WITHDRAWN	CONTAINER NUMBER	RECORDS CENTER LOCATOR				DELIVERY METHOD
		Room	Row	Stack	Shelf	
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
13.						
14.						
15.						
16.						
17.						
18.						
19.						
20.						

THIS WITHDRAWAL IS AUTHORIZED BY

AGENCY	NAME	TITLE
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DATE	ADDRESS, TELEPHONE NUMBER, OR OTHER CONTACT INFORMATION
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