

State Agency RMO Meeting Agenda

Friday, December 9, 2016

Huxley Theater

Cultural Education Center, Albany

9:45 - 10:00 Check-in

10:00 - 10:10 Opening Remarks

Tom Ruller, State Archivist, New York State Archives

10:10 – 10:20 Statewide Financial System (SFS) Multi-agency Group: Exploring the Management, Retention, and Disposition of SFS Records

Jennifer O'Neill, Scheduling and State Agency Services Supervisor, New York State Archives

10:20 - 10:30 Records Management within the Statewide Financial System (SFS)

Roger Aucoin, Manager, SFS Process Quality & Compliance, Statewide Financial System

10:30 – 10:40 Meeting Auditing and Imaging Compliance Requirements of SFS

Holly Reilly, Audit Manager, Bureau of State Expenditures, Office of the State Comptroller

Linda Herald, Audit Supervisor, Bureau of State Expenditures, Office of the State Comptroller

10:40 – 11:00 Overview of 2016 Revisions to the General Schedule

Jennifer O'Neill

11:00 – 11:10 What Happens to Agency Records after They Are Transferred to the State Archives

Jim Folts, Head, Researcher Services, New York State Archives

11:10 – 11:25 Questions from the Audience

11:25 – 11:30 Concluding Remarks

Tom Ruller