

Application for Photocopies of Filmscripts from Case Files of the Motion Picture Division

To receive a photocopy of a Film Script from our collections, please:

- Be sure you have read the Archives' Policy for Reproduction of Filmscripts from the Case Files of the Motion Picture Division
- Print out, complete, and sign the form below
- Send via US Mail to the address below.

NOTICE: WARNING CONCERNING COPYRIGHT RESTRICTIONS.

Filmscripts (dialogue scripts, cutting continuities, etc.) for motion pictures licensed by the State Education Department Motion Picture Division are covered by the Copyright Law of the United States (Title 17, U.S. Code). The Copyright Law governs the making of photocopies or other reproductions of copyrighted material. Under certain conditions specified in the law, libraries and archives are authorized to furnish a photocopy or other reproduction. One of these specified conditions is that the photocopy or other reproduction is not to be "used for any purpose other than private study, scholarship, or research." If a user makes a request for, or later uses, a photocopy or reproduction for purposes in excess of "fair use," that user may be liable for copyright infringement. The New York State Archives reserves the right to refuse to accept a copying order if, in its judgment, fulfillment of the order might involve violation of copyright law. See below for specific provisions of U.S. Copyright Law and policy of New York State Archives regarding reproduction of filmscripts protected by U.S. Copyright.

Title of Motion Picture

Year

File #

Box #

Certification

Please check one box; sign and date application; and provide U.S. Mail address. If possible, provide a telephone number and e-mail address to facilitate communication.

I certify that:

I am or represent the owner of copyright for each filmscript requested.

OR

The owner of copyright for each filmscript is (please give name of copyright owner and U.S. mailing address)

and I have attached documentation of the owner's permission to obtain requested copies.

OR

This request is made under Section 107 of the U.S. Copyright Law (Limitations on Exclusive Rights; Fair Use) and the requested copy will be used only for purposes such as criticism, comment, news reporting, teaching, scholarship, or research. The specific purpose for which I will use the copy is:

Applicant Name: _____

Application Date: _____

Signature: _____

Institution/Organization: _____

U.S. Mail Address: _____

Email Address: _____

Phone Number: _____

FAX Number: _____

Please send completed request form via US Mail to:

New York State Archives
Cultural Education Center
Albany, NY 12230

Archives staff will locate the file, determine cost for photocopying film(s), and mail out the invoice for cost of photocopies. All customers must pay in advance. Questions about this service may be directed to the New York State Archives; telephone 518-474-8955; e-mail archref@mail.nysed.gov.